National Institute of Disability Management and Research®

Special Initiative – Towards Excellence in Disability Management / Return to Work Continuing Education Application Form

This Application Form is for Canadian Residents located outside of British Columbia.

PLEASE NOTE:

- ***This Special Initiative Grant covers the cost of enrollment for a limited number of applicants on a first come, first served basis in Continuing Education courses for the duration of this program (until June 30, 2024).***
- ***If planning to complete a certificate program, that program must be completed prior to applying for additional funding for further Continuing Education courses***

Date of application: _____

Name: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Tel: _____ Fax: _____

Email: _____

Are you currently employed? Yes ☐ No ☐ If yes, please complete information below.

Organization Information

Name of organization: _____

Address if different from above: _____

Title of applicant: _____

Type of business: Private _____ Public _____ Not for profit _____

Type of business (industry sector): _____

Number of employees: _____

Does your organization have a disability management program? Yes ☐ No ☐

Does your organization have more than one location in Canada? Yes ☐ No ☐

If so, is your disability management program administered centrally? Yes ☐ No ☐

Is your organization unionized? Yes ☐ No ☐

If so, please provide name of union and local: _____

Continuing Education Information

PACIFIC COAST UNIVERSITY
FOR WORKPLACE HEALTH SCIENCES

The provision of Continuing Education courses in Disability Management and Return to Work will be administered by the Pacific Coast University for Workplace Health Sciences (PCU-WHS).

There are various Continuing Education programs and courses available to Canadian Residents – please review the listing below. All courses are available online and are provided in an asynchronous delivery format, mostly over a one-week time frame. One must be enrolled by Wednesday of the week prior to course commencement following which participants receive access to the online site where all course materials are provided including course manual, additional readings, and possibly additional materials. The course commences on the following Monday and the instructor will provide details of what will take place over the week that the course is available online. There is one additional week provided in which participants are expected to complete and submit a short assignment. Total amount of hours to complete all of the above is approximately 12 hours.

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Please identify which Continuing Education courses you are interested in taking. Please choose ONE program.

Disability Management Practitioner Certificate Program – 2024

Schedule: https://www.pcu-whs.ca/programs/continuing-professional-education/dmpc-program/schedule-by-course-name/

DMCCA - Effective Disability Management Programs		
☐ Jan. 08 - Jan. 14, 2024		
DMCCB - Introduction to Return-to-Work Coordination		
☐ Jan. 15 - Jan. 21, 2024		
DMCCC - Physical Impairments, Rehabilitation and RTW		
☐ Jan. 22 - Jan. 28, 2024		
DMCCD - Mental Health Issues, Rehabilitation and RTW		
☐ Feb. 05 - Feb. 11, 2024		
DMCCE - Job Analysis		
☐ Feb. 12 - Feb. 18, 2024		
DMCCF - The Role of Assessment Pre-requisites: DMCCE		
☐ Feb. 19 - Feb. 25, 2024		
DMCCG - Communication and Interviewing Skills		
☐ Mar. 04 - Mar. 10, 2024		
DMCCH - Interviewing and Helping Skills Pre-requisites: DMCCG		
☐ Mar. 11 - Mar. 17, 2024		
DMCCI - Legislation and Disability Management		
☐ Apr. 08 - Apr. 14, 2024		
DMCCJ - Workers Compensation and Return to Work		
☐ Apr. 15 - Apr. 21, 2024		
DMCCK - Introduction to Conflict Resolution		
☐ Apr. 22 - Apr. 28, 2024		
DMCCL - Insurance and Other Benefits		
☐ Jan. 08 - Jan. 14, 2024	☐ May 06 - May 12, 2024	
DMCCM - Problem-Solving With Groups		
☐ Jan. 15 - Jan. 21, 2024	☐ May 13 - May 19, 2024	
DMCCN - Disability Management in Unionized Organizations		
☐ Jan. 22 - Jan. 28, 2024	☐ May 27 - June 02, 2024	
DMCCO - Disability and Diversity in the Workplace		
☐ Feb. 05 - Feb. 11, 2024	☐ June 03 - June 09, 2024	
DMCCP - Human Resources Perspective in DM		
☐ Feb. 12 - Feb. 18, 2024	☐ June 10 - June 16, 2024	
DMCCQ - Management and Organizational Skills in DM		
☐ Feb. 19 - Feb. 25, 2024	☐ June 17 - June 23, 2024	
DMCCR - Assistive Technology and Accommodation Pre-requisites: DMCCE		
☐ Mar. 04 - Mar. 10, 2024		
DMCCS - Managing Change		
☐ Mar. 11 - Mar. 17, 2024		
DMCCT - Evaluating DM Programs & Assessing RTW Proccesses Pre-requisites: DMCCA, DMCCB		
☐ Jan. 08 - Jan. 14, 2024	☐ Apr. 08 - Apr. 14, 2024	
DMCCU - Marketing and Education in DM and RTW		
☐ Jan. 15 - Jan. 21, 2024	☐ Apr. 15 - Apr. 21, 2024	
DMCCV - Information Management		
☐ Jan. 22 - Jan. 28, 2024	☐ Apr. 22 - Apr. 28, 2024	
DMCCW - Injury Prevention and Health Promotion		
☐ Feb. 05 - Feb. 11, 2024	☐ May 06 - May 12, 2024	
DMCCX - Professional Conduct		
☐ Feb. 12 - Feb. 18, 2024	☐ May 13 - May 19, 2024	
DMCCY - Managing the Return-to-Work Process Pre-requisites: DMCCA, DMCCB, DMCCE, DMCCF, DMCCG, DMCCH, DMCCR		
☐ Feb. 19 - Feb. 25, 2024	☐ May 27 - June 02, 2024	

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Effective Workplace Responses to Mental Health Certificate Program – 2024

Schedule: https://www.pcu-whs.ca/programs/continuing-professional-education/effective-workplace-responses-to-mental-health-certificate-program/schedule-by-course-name/

DMCS 750 - Mental Health Isues and the Recovering Worker ☐ Mar. 18 - Mar. 24, 2024
DMCS 755 - Mental Health Communication and Return to Work ☐ Apr. 15 - Apr. 21, 2024
DMCS 760 - Mental Health Conditions and Return to Work ☐ Jan. 08 - Jan. 14, 2024 ☐ Apr. 22 - Apr. 28, 2024
DMCS 765 - Stress and Anxiety in the Workplace ☐ Feb. 05 - Feb. 11, 2024 ☐ May 06 - May 12, 2024
DMCS 770 - Psychological Injury: Prevention, Job Retention and RTW Strategies ☐ Mar. 04 - Mar. 10, 2024
DMCS 775 - Substance Recreation Use, Misuse and Addictions: A Disability Management Perspective ☐ Apr. 08 - Apr. 14, 2024
DMCS 780 - Strategies to Retain Workers Experiencing Mental Health Challenges ☐ May 06 - May 12, 2024
DMCS 785 - Capstone - Effective Workplace Responses to Mental Health *Prerequisites: All courses in program* ☐ June 03 - June 16, 2024

Disability Management from a Human Resource Perspective Certificate Program - 2024

Schedule: https://www.pcu-whs.ca/programs/continuing-professional-education/certificate-in-disability-management-from-a-human-resources-perspective/schedule-by-course-name/

DMHR 550 - Introduction to Disability Management from a Human Resources Perspective ☐ Feb. 12 - Feb. 18, 2024
DMHR 555 - Job Analysis for Human Resources Managers with Disability Management Responsibilities ☐ Mar. 11 - Mar. 17, 2024
DMHR 560 - Introduction to Evidence-based Decision Making (EBDM) ☐ Apr. 08 - Apr. 14, 2024
DMHR 565 - Legislation & Disability Management for HR Practitioners ☐ May 13 - May 19, 2024
DMHR 570 - Managing Change from an HR and DM Perspective ☐ June 10 - June 16, 2024
DMHR 575 - Communication and Interviewing Skills for HR and DM Sept. 16 - Sept. 22, 2024 **course date is not eligible for grant*
DMHR 580 - HR Role in Retaining Workers Experiencing Mental Health Challenges Oct. 07 - Oct. 13, 2024 **course date not eligible for grant*
DMHR 585 - Capstone Course: Disability Management from a Human Resource Management Perspective Nov. 18 - Nov. 24, 2024 **course date not eligible for grant* *Prerequisites: All courses in program*

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Special and Advanced Continuing Education Courses – 2024

Schedule: https://www.pcu-whs.ca/programs/continuing-professional-education/specialized-and-advanced-courses/schedule-by-course-name/

DMCS 650 - Chronic & Episodic Health Conditions in the Workplace ☐ Feb. 05 - Feb. 11, 2024
DMCS 655 - Dealing with back disorders in the workplace ☐ Feb. 19 - Feb. 25, 2024
DMCS 660 - Cancer and Worker Support ☐ Mar. 11 - Mar. 17, 2024
DMCS 665 - Pain and Workplace Support ☐ Apr. 08 - Apr. 14, 2024
DMCS 670 - Upper body injuries in the workplace: Repetitive Strain, Awkward Posture, and Other Hazards ☐ Apr. 22 - Apr. 28, 2024
DMCS 675 - Effective Workplace Responses to an Aging Workforce ☐ May 06 - May 12, 2024
DMCS 720 - Discussing Mental Health with Workers ☐ Feb. 12 - Feb. 18, 2024
DMCS 730 - Discussing Mental Health with Stakeholders ☐ Mar. 11- Mar. 17, 2024
DMCS 805 - Looking Forward: Moving Change & Innovation in Workplace Health Systems ☐ Apr. 15 - Apr. 28, 2024

Funding for the Continuing Education opportunities is provided by the Government of Canada's Sectoral Initiatives Program and is eligible to Canadian Residents located outside of British Columbia*.

The goal is to encourage the development and implementation of workplace-based Return to Work / Disability Management programs so employers can assist workers who acquire a mental or physical health impairment to maintain attachment to their workplace. As over 80% of impairments occur during a person's working life, and we now know that spending a year on disability support, means that less than 1% of those individuals will ever work again, the goal once an employee leaves the workplace is to ensure early intervention. It has been demonstrated that workplace efforts in early intervention and return to work play a key role in successful socio-economic outcomes for the injured/disabled worker.

Eligibility qualifications for enrollment in Continuing Education programs is the completion of secondary school, a proficiency in grammar with evidence of adequate reading and writing skills, and basic computer skills.

By signing and submitting this application, the applicant declares that they are a Canadian resident and that all information provided in this application is true and complete.

PLEASE NOTE:
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_____
Signature

Please complete and submit form as follows:

By email to: nidmar@nidmar.ca
By fax to: 778-421-0823
By mail to: NIDMAR
4755 Cherry Creek Road
Port Alberni, BC V9Y 0A7